

**DOMINION WATER & SANITATION DISTRICT
BOARD MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors:

Term Expires:

Jeffrey LaForte, President	May	2025
Harold R. Smethills, Treasurer	May	2027
John K. Ostermiller, Assistant Secretary	May	2027
Brock Smethills, Assistant Secretary	May	2025
David Kerr, Assistant Secretary	May	2027

**Richard Shaw, Special Advisor to the District*

N/A

NOTICE OF REGULAR MEETING AND AGENDA

Date: September 17, 2024 – Tuesday

Time: 12:00 p.m.

Location: **Offices of DWSD**

9250 E. Costilla Ave., Suite 400

Greenwood Village, CO 80112

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 236 363 723 128

Passcode: tg2dq7

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 872-242-7741,,191184206#](#) United States, Chicago

Phone Conference ID: 191 184 206#

Introductory Business

Call to order / declaration of quorum.

1. Disclosure of conflicts of interest.
2. Review and consider approval of Agenda and meeting location.
3. Review and consider approval of the Minutes of the August 20, 2024, Regular Board Meeting and Minutes of the September 6, 2024, Budget Workshop Minutes. (Enclosed)
4. Board Study Session
 - A. Review and Discuss Dominion Staff Report.
5. Public Comments:

Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign-in sheet.

6. Communications Update:

- A. None.

Action Items

7. Consent Agenda:

The following can be approved with a single motion, or pulled from the consent agenda and discussed separately:

- A. Review and consider approval of claims totaling \$1,003,770.93, represented on the **Accounts Payable Report** for the month of August 2024. (Enclosed)
- B. Review and Ratify approval of the Independent Contractor Agreement (ICA) with **Brown and Caldwell** for on-call support services related to the Chatfield Basin Water Reclamation Facility (CBWRF) discharge permitting and regulatory compliance for an amount not to exceed \$30,000. (Enclosed)
- C. Ratify and Consider approval of the Amended Engagement Letter with **MSH & Associates, LLC** to assist the District with strategic guidance to help evaluate existing and future opportunities to enhance and expand the District's water supply and infrastructure portfolio in an amount not to exceed \$30,000. (Enclosed)
- D. Review and Ratify approval of Work Order No. 10 under the Master Services Agreement with **Burns and McDonnell Engineering Co., Inc.** for on-call support services related to modeling of the water system for an amount not to exceed \$3,500. (Enclosed)
- E. Review and Ratify of Change Order No. 2 to the WISE Pump Station Construction Contract with **Filanc** for expediting the delivery of critical electrical switchboards for \$60,000 of which Dominion is responsible for \$11,400. (Enclosed)

8. Consultant Agreements and Work Orders/ Change Orders:

- A. Review and consider approval of an Independent Contractor Agreement (ICA) with **Carollo Engineers, Inc.**, to assist the District with an update to the Collection System Master Plan, for an amount not to exceed \$76,400. (Enclosed)
- B. Review and acknowledge the Memo on the **Parker WISE Pump Station Agreement** reflecting updated apportionate share of total contract value based on actual contract pricing. (Enclosed)

Executive Leadership

9. Board Matters:

- A. None.

10. District Management Matters:

- A. Update on District Goals for 2024.

- B. Consider contributing to the Barb Biggs Memorial Scholarship.

11. Financial Matters:

- A. Review and Discuss Dominion’s 2023 Audit Report and RFP process for the 2024 Audit. (Enclosed)
- B. Discuss Dominion's updated 2024 and 2025 Cash Requirement Report.
- C. Review and consider approval of the **DebtBook Software Solution** to assist the District in financial tracking, in an amount not to exceed \$10,000. (Enclosed)

12. Executive Session:

Executive session of the Board of Directors pursuant to Section 24-6-402(4)(e), Colorado Revised Statutes, for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators as it relates to certain regional wastewater matters including a regional water and wastewater service request, Regional Opportunities, Denver Water negotiations, water rights acquisition, transition of banking relationship, and contract amendments with Aurora and Littleton.

13. Administrative Matters:

- A. None

14. Legal Matters:

- A. None.

Conclusion

15. Other Matters:

- A. Verify quorum for the Regular Board Meeting on October 15, 2024, at 12:00 p.m. at the offices of DWSD.

16. Adjournment.

NEXT SCHEDULED MEETING

2024 Regular Board Meeting Schedule:

October 15, 2024

November 19, 2024, and December 17, 2024